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EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,
PROFESSIONAL ENGINEERS, DESIGNERS AND LAND SURVEYORS
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Board Member Information

Governor Thompson Reappoints Board Members

Governor Tommy Thompson reappointed Jay Fernholz (Holmen) and Ruth G. Johnson (Madison) to the Landscape Architect Section of the Examining Board of Architects, Landscape Architects, Professional Engineers, Designers and Land Surveyors. Their 4-year terms will expire July 1, 2004.

Mr. Fernholz has over 27 years of professional experience in landscape architecture and owns J. J. Fernholz and Associates. Mr. Fernholz is currently the Chair of the Examining Board of Architects, Landscape Architects, Professional Engineers, Designers and Land Surveyors; and, Chair of the Joint Board Rules Committee.

Ms. Johnson is Secretary and a public member of the Landscape Architect Section and also serves as Secretary on the Joint Board Rules Committee.

Public Member Completes Her Term

Lisa Stark, Eau Claire, resigned from the Architect Section after 4 years of service as a public member. Ms. Stark has been elected to serve as Circuit Court Judge in Eau Claire County.

Members of the Board wish to recognize and commend Ms. Stark for her dedication and years of service to the Board and the citizens of Wisconsin.

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Incomplete Applications

The Examining Board of Architects, Landscape Architects, Professional Engineers, Designers and Land Surveyors has reviewed over 1200 applications for licensure or applications to take the examination leading to licensure. Unfortunately, many of these applications were denied or approval was withheld because they were deficient in one or more aspects.

Applicants whose applications are denied or withheld may experience the inconvenience of missing one of the exams or incur unnecessary expenditures of time and money if they elect to present their case at a section hearing. Many times the documents and exhibits presented at hearings clearly indicate enough experience in qualifying engagements to warrant approval. Had the applicants clearly and adequately described their engagement duties and responsibilities in their original applications they could have avoided delays and additional effort.

In reviewing applications the section compares the qualifications included in each application with the requirements listed in Chapter 443 of the statutes along with the administrative rules. Applicants are strongly advised to consult these sources for guidance in preparing applications and describing experience.

To assure that your application is acceptable: 1) Describe your engagements in sufficiently clear and definitive terms so the board can recognize and evaluate the tasks and responsibilities included in your work experience. 2) Claim between-semester professional related engagements only if they were taken as part of a formal co-op program and noted as such on your transcript of grades. 3) Avoid using acronyms and professional jargon in describing your engagements. 4) Claim only one year's experience if simultaneous or overlapping engagements make up the year's experience. 5) Prorate qualifying time earned in part-time engagements to a 40-hour week, i.e., one month at 20 hours per week earns half a month's credit. Time over 40 hours per week, however, does not increase the engagement's value of computing time. 6) Indicate full-time or part-time, including the number of hours spent weekly in each engagement. Help the section help you reach your goal of registration.

Examination Information

Applicants applying for the principles and practice examination for engineering, land surveying or landscape architecture must contact Continental Testing Services (CTS) at 800-717-1201 to obtain the examination packet. The scheduling form and fee must be submitted to CTS. The eligibility application, the fee and all supporting documents must be submitted to the relevant Section by the examination deadline. All first-time applicants sitting in Wisconsin must complete an eligibility application. The Sections have been receiving requests to sit for the exam without the proper application materials. Failure to submit the required application materials will mean that you will not be permitted to sit for the examination.

All Applicants

Do not request the application for a credential until you have met the requirements for registration. The forms are

routinely updated and fees are changed. Requesting an application too soon may mean that you have received an outdated application packet which also may mean a delay in processing your application for a credential. Please do not use outdated forms, as they will be returned to you for correction.

Current Registration Statistics

The number of active registrations and permits as of September 15, 2000, is:

Architects	4,338
Landscape Architects	387
Professional Engineers	17,653
Designers	954
Land Surveyors	1,490

ARCHITECT SECTION NEWS

Section Meeting Dates

2000: November 1

2001: January 10, March 7, May 2, July 11,
September 5, November 14

All meetings are held at 1400 East Washington Avenue, Madison, WI. Meetings are open to the public. Dates are subject to change.

NCARB Annual Meeting June 14-17, 2000 Summary Report of Resolutions Acted On

At their Annual Meeting and Conference in Chicago, Illinois, the National Council of Architectural Registration Boards' delegates, representing regulatory boards of all 50 states plus those of the District of Columbia, Puerto Rico, Guam, the Virgin Islands and the Northern Mariana Islands, voted on the following resolutions:

RESOLUTION 00-1: Passed as Amended TITLE: Opposition to Interior Designer Licensing

RESOLUTION 00-2: Passed TITLE: Reducing Credit for Post-Professional Degree

RESOLUTION 00-3: Passed TITLE: Deleting Employment Requirement

RESOLUTION 00-4: Passed TITLE: Adding Canadian Accredited Programs

RESOLUTION 00-5: Passed TITLE: Community Service by Interns

RESOLUTION 00-6: Passed as Amended TITLE: Simplifying BEA Process

RESOLUTION 00-7: Passed TITLE: Removing Specification of Educational Credential Evaluators

RESOLUTION 00-8: Passed TITLE: Housekeeping Revision to Requirements for Certification

RESOLUTION 00-9: Failed TITLE: Amending Legislative Guidelines and Model Law to strike the words "Intern Architect"

RESOLUTION 00-10: Failed TITLE: Support of the Work of the Collateral Internship Task Force Regarding Use of the Title "Architect"

RESOLUTION 00-11: Failed TITLE: Support of the Work of the Collateral Internship Task Force Regarding Examination

RESOLUTION 00-12: Passed TITLE: Support of the Work of the Collateral Internship Task Force Regarding IDP, Mentorship, and Education

RESOLUTION 00-13: Withdrawn TITLE: Review of Need for and Structure of the Executive Committee

RESOLUTION 00-14: Passed as Amended TITLE: Bylaw Amendment to Establish Member Board Administrators Committee as a Standing Committee

RESOLUTION 00-15: Withdrawn TITLE: Member Board Administrators Committee

The complete text regarding each resolution will be available in the next few weeks. Additional information about NCARB and other matters debated at the 2000 Annual Meeting, may be found at www.ncarb.org.

LANDSCAPE ARCHITECT SECTION NEWS

Section Meeting Dates

2000: October 4

2001: February 14, April 11, August 8, October 10

All meetings are held at 1400 East Washington Avenue, Madison, WI. Meetings are open to the public. Dates are subject to change.

Consumer Guide

The Section prepared a tri-fold, 3½" x 8½" , informational consumer guide which is reproduced below for the benefit of all landscape architects..

Shopping Smart...How We Can Help

The Landscape Architect Section of the Examining Board of Architects, Landscape Architects, Professional Engineers, Designers and Land Surveyors determines the minimum competency standards within the field of landscape architecture, for protecting the health, safety and welfare of the Wisconsin citizenry. The Department of Regulation and Licensing (DRL) provides administrative services for the regulatory authorities of more than 95 professions, which includes landscape architecture. In turn you help us by "shopping smart" for professional services. We provide information necessary for making the best decisions for your needs

Wisconsin landscape architects must display a current Wisconsin registration certificate; this certificate lists the professional's name, address, and the dates of the registration period. Some professionals also display their original Wisconsin registration, their diploma, their credentials from other states, and various membership certificates. Landscape architects must re-register every two years to practice in Wisconsin.

Filing A Complaint

You may file a complaint about the professional misconduct of a Wisconsin registered landscape architect or about someone who is using the title Landscape Architect and is not registered. You may obtain a complaint form by:

Written request: Send request to the Division of Enforcement at the above address.

Telephone: 608-266-7482

E-mail: dorl@drl.state.wi.us

Verification of Licensure

To verify registration information, to access information on final Landscape Architecture Section actions, or learn more about other credentialed professions, you may access the Department's website at: <http://www.drl.state.wi.us>

How To Contact the Bureau of Business and Design Professions Office

Application Forms: 608-266-5511, Ext. 11
FAX: 608-267-3816

Consumer's Bill of Rights

As a user of services offered by credentialed professionals, to ensure your health, safety and welfare, you have the right to:

- Receive competent professional services.
- Verify the credentials of professionals and know the names and titles of professionals who provide service.
- Receive clear explanations of the services being offered or provided and how much they cost.
- Refuse any services offered.
- Know what records will be kept and how to get copies (information that identifies you or your relationship with the professional cannot normally be revealed without your permission, except investigative files in which you were the complainant).
- File a complaint with the Department of Regulation & Licensing about a credentialed professional or an uncredentialed practitioner.
- Request and be provided a reasonable accommodation to access professional services, if you are a person with a disability.
- Choose professionals who uphold the rights listed above, who treat you with courtesy and respect, and who explain your service options and any follow-up services which may be required or recommended.

What is a landscape architect, and what services do landscape architects offer?

A Wisconsin registered landscape architect provides services related to the development of land areas. This includes preparing drawings and specifications in conformance with governing codes and regulations to ensure that land use, plant materials, grading, drainage, and the location and settings for structures and other improvements are appropriate.

What credentials does a Wisconsin registered landscape architect have?

Generally, a Wisconsin registered landscape architect has earned registration by completing a four-year professional landscape architecture degree and two years of experience or a combination of a two-year education in landscape architecture and experience totaling seven years. These professionals have also passed the national landscape architect examination.

When would I use the services of a landscape architect?

Some municipalities require a landscape architect to place a seal on portions of land use plans submitted for approval.

You might retain a landscape architect to provide the following:

- Advice on development of a parcel of land, whether for residential, commercial or institutional and/or public use, including preservation and conservation projects.
- Plans for site improvements around new or existing residential or commercial structures.
- Environmental impact statements and the processing of zoning and planning applications through government agencies.
- Designs for parks, public spaces and recreational facilities.
- Neighborhood, community, or regional land use plans.

What should I expect as a client of a landscape architect?

You should expect to be provided with the following:

- Proof of the landscape architect's qualifications.
- Names of former clients as references.
- A clear and complete description of the services to be provided.
- A schedule of work and the related fees.
- Courteous and professional services, tailored to your needs.

What can I do to ensure a good professional relationship with my landscape architect?

Work with your landscape architect from the inception of the project. Make your requirements known as clearly and as thoroughly as possible, so your landscape architect can design to suit both your budget and your needs.

If you are uncertain about anything, ask questions. Always insist on a written contract that accurately addresses the following:

- A description of the work to be done.
- A work schedule.
- The amount and terms of payments of the landscape architect's fees.
- The responsibilities of the parties to the contract.

How do I locate a landscape architect?

Check with friends and colleagues who have used a landscape architect's service. You may also look under "Landscape Architects" in the yellow pages of your phone book. In addition, professional organizations may be able to identify their members who specialize in your area of need.

Neither the Department of Regulation and Licensing nor the Landscape Architect Section can refer you to a particular registrant.

What questions should be asked by individuals who have concerns about accessing services for a landscape architect?

Whether the service location is physically accessible (curb cuts, ramps, restrooms, etc.) as well as whether the landscape architect has a Telecommunication Device for the Deaf (TDD) and parking for people with disabilities. You may also ask if the landscape architect makes house calls. The Landscape Architect Section has concerns that persons with disabilities be able to access the services of landscape architects.

Who may legally use the title "Landscape Architect"?

To use the title "Landscape Architect" in Wisconsin, an individual must be registered by the Landscape Architect Section of the Examining Board of Architects, Landscape Architects, Professional Engineers, Designers, and Land Surveyors.

PROFESSIONAL ENGINEER SECTION NEWS

Section Meeting Dates

2000: November 10

2001: January 12, March 2, May 4, July 13, September 7, November 2

All meetings are held at 1400 East Washington Avenue, Madison, WI. Meetings are open to the public. Dates are subject to change.

Report on the National Council of Examiners for Engineering and Surveying (NCEES) Annual Meeting 2000 – Professional Engineers Forum

Harvey Shebesta, Chair, represented the Section at the annual NCEES Professional Engineers Forum held August 2-5, 2000, in Chicago. The meeting was attended by 229 delegates from 65 member boards and one affiliated board with representation ranging from 1 member each from Connecticut, Guam, Hawaii, Puerto Rico, and the Virgin Islands to 11 members each from Oklahoma and Louisiana, and 7 members from Illinois. Indiana had no representatives in attendance. There were representatives from several professional societies and cooperating groups.

Engineers Forum

The Engineers Forum was led by Ken White, Chair of the Committee on Examinations for Professional Engineers (EPE).

In October the first Breadth and Depth exam will be given for civil engineers. Mr. White asked for more

participation in the preparation of questions as well as determining the appropriate "cut scores," i.e., the score required to pass the exam. NCEES and its psychometrician are seeking 75 people to take an exam for professional engineer to evaluate the questions and determine an appropriate "cut score." Once NCEES decides on the "cut score" reviewers will be given their own raw score. This may result in re-evaluating the reviewers' estimate of the appropriate "cut score." NCEES is asking the member boards to recommend candidates for this process. To be eligible any candidate must be registered, have 2-10 year's experience after registration, be familiar with potential exam takers experience, have had some experience in the various branches of his or her group (e.g., in civil engineering had experience in transportation, water resources, structural, environmental, and geotechnical). This process is to assure the "cut score" adequately measures competence.

DESIGNER SECTION NEWS

Section Meeting Dates

2000: October 19

2001: January 18, April 5, July 19, October 4

All meetings are held at 1400 East Washington Avenue, Madison, WI. Meetings are open to the public. Dates are subject to change.

Designers Examination Dates for 2001

<u>Exam Date</u>	<u>Deadline for Applications</u>
March 10, 2001	January 10, 2001
July 14, 2001	May 11, 2001
November 11, 2001	September 7, 2001

Professional Board Member

The Designer Section is currently looking for a professional member, who is a designer of engineering systems - plumbing. If you are interested in becoming a Board member, please contact Alfred Hall at 608-266-3423.

Application Process for Applicants Who Hold a Current Master Plumber License

The Designer Section decided to streamline the application process for applicants who hold a current master plumber's license. The applicant will be required to submit the following: a permit application, the application processing fee of \$44, the social security number collection form, a verification of a master plumber's license form and the conviction and pending charges form (if the applicant indicated he or she had an arrest or conviction record). The Section delegated approval of these applications to the staff, provided the applications are consistent with standards identified by the Section.

LAND SURVEYOR SECTION NEWS

Section Meeting Dates

2000: October 5

2001: February 8, June 14, October 11

All meetings are held at 1400 East Washington Avenue, Madison, WI. Meetings are open to the public. Dates are subject to change.

Report on the National Council of Examiners for Engineering and Surveying (NCEES) Annual Meeting 2000 – Land Surveyors Forum

James Rusch represented the Section at the Land Surveyors Forum held August 2-5, 2000, in Chicago. Mr. Rusch reported that the first item of discussion was the 1999 shift in the land surveyors exam from task-based to knowledge-based. The principle reason for this is the fact that technology changes, demands of the law, and accuracy demands on the profession are increasing so rapidly that formal education is necessary to meet minimum competency standards today. This is reflected in the fact that increasing numbers of new registrants have some level of post-graduate education. Sixteen states, from Alaska to Florida, from Vermont to Arizona stressed the need for qualified instructors and for ABET accredited programs. Michigan began the requirement for a 4-year degree in 1997, and in 2000 repealed the loop-hole for taking the exam if one had applied earlier without the baccalaureate degree. Test scores and passing rates have climbed, with accredited school graduates scoring the highest.

In addition to accredited school education, the need for and the convenience of being a model law surveyor was discussed. A copy of the model law can be found at <http://www.ncees.org>, the NCEES web site. Some searching is necessary. With licensure mobility being of increasing importance, model law surveyors have the most advantages.

Robert Prescott of NSPS spoke at length on NAFTA. He is involved in negotiations with the Canadian Council of Land Surveyors and the Mexican FECITEUM (the acronym for the Mexican equivalent of NSPS with State Board authority), to establish a Mutual Recognition Document. It appears at this time that geomatics will be acceptable practice, while cadastral work will need to be negotiated individually until educational requirements are standardized. The important issues are:

- Citizenship and Residency
- Standards of Practice
- Ethics and Discipline
- Licensing Requirements
- Liability Insurance
- Continuing Education Requirements
- Dispute Resolution Venue and Procedures
- Possibility of Sunset Review and Withdrawal
- Ratification and Implementation

As Mr. Prescott sees it, the benefits for us would be:

- Opportunity for greater profitability and business expansion.
- Cross-border team building.
- Market penetration.
- Level playing field.

To succeed, the agreement needs support of both state and provincial professional societies and state and national licensing boards.

DISCIPLINARY ACTIONS

PAUL H DURAND, PE

NORTHRIDGE CA

LIMITED

In December, 1996 the Arizona board imposed discipline against his license for misrepresenting himself by certifying that he was an Arizona Registered Land Surveyor, which was outside his category of registration as a Civil Engineer. In July, 1997, the Colorado board and the Nevada board imposed discipline based upon the Arizona board action. In March, 1997, the California board imposed discipline based on negligence in the practice of land surveying and also upon the Arizona and Colorado actions. In October, 1998, the Pennsylvania board imposed discipline based upon the Arizona, Nevada, Colorado and California actions. In March, 1999, the Hawaii board imposed discipline based upon the Arizona, Nevada, Colorado, California and Pennsylvania actions. Must submit detailed descriptions of engineering work to the board on a quarterly basis. Effective 3/3/2000. A-E 8.03(3) Case #LS0003033ENG

ROBERT WAYNE GILES, PE

HOUSTON TX

LIMITED/COSTS

In July of 1998 the Tennessee board revoked his license based upon affixing his professional seal and signature to documents that were not prepared under his professional knowledge and direct supervisory control. The Kentucky board suspended his license based upon the Tennessee order. The South Carolina board reprimanded him based upon the Tennessee order. The North Carolina board revoked his license based upon the Tennessee order. And the Ohio board reprimanded him based upon the Tennessee order. Must submit to the board detailed descriptions of all engineering work on a quarterly basis. Effective 3/3/2000. A-E 8.03(3) Case #LS0003032ENG

RICHARD B KLEIN, PE

SOUTH MIAMI FL

LIMITED/COSTS

In February of 1999 the Florida board filed a complaint alleging negligence in the practice of engineering to utilize due care in performing in an engineering capacity. In July of 1999 the Florida board issued an order accepting the voluntary relinquishment of his license in resolution of the February complaint. Prior to engaging in the practice of engineering he must submit and obtain approval by the section of a plan of supervision. Effective 3/3/2000. Sec. 443.11(1), Stats. A-E 8.03(3). Case #LS9912161ENG

GREGG E MILLER, RLS

VERONA WI

SUSPENDED/LIMITED

Did not maintain either time sheets or paper field notes for survey work. Was disciplined by the section on April 16, 1998. Suspended for a period of 30 days effective 3/26/2000. Complete training and continuing education by 9/26/2000. A-E 8.03(1),(3) Case #LS0003161LSR

ROLAND F SARKO, RLS

MADISON WI

**SUSPENDED/
LIMITED/COSTS**

Failed to include items on certified survey maps. Suspended for one year; limited for three years. Effective 6/1/2000. Secs. 236.15(1)(c), 236.20(2)(a)-(c),(f),(i)-(k),(3), 236.34(1)(a), (c)-(d), 443.12(1), Stats. A-E 7.01(2), 7.03, 7.05(3),(4), 7.08(1)(b), 8.04(2), 8.06(1),(2), 8.09(1) Case #LS9902191LSR

LESTER J SCHMIT, RLS

TOMAHAWK WI

SUSPENDED/COSTS

Practiced land surveying during a time that he was not licensed. Suspended for one year effective 3/16/2000. Sec. 443.02(4)(a), Stats. A-E 8.03(3)(a) Case #LS0003162LSR

Department of Regulation and Licensing
Examining Board of Architects, Landscape Architects
Professional Engineers, Designers and Land Surveyors
P.O. Box 8935
Madison, WI 53708-8935

RETURN SERVICE REQUESTED

REGULATORY DIGEST

Bulk Rate
U.S. Postage
Paid
Madison, WI
Permit No. 1369

Telephone Directory

The Division of Business Licensure & Regulation has a menu telephone system which is designed to more efficiently direct the caller to the appropriate section. The telephone number for staff is:

(608) 266-5511

After dialing this number you are asked to press various extensions. For the following requests, please press numbers as noted:

Applications Forms	Press 11
Complaints Against Licensees	Press 12
Application Processing & Requirements	Press 42
Whether A Person is Licensed	Press 442

Visit the Department's Web Site

www.drl.state.wi.us

For our new "Online Verification of Credential Holders" click on the "Credential Holder Query" button.

Copies of the Regulatory Digest are on the Web.

Send comments to dorl@drl.state.wi.us

Wisconsin Statutes and Code

Copies of the Wisconsin Statutes and Administrative Code Relating to the Regulation of Architects, Landscape Architects, Professional Engineers, Designers and Land Surveyors can be ordered from the Department. Include your name, address, county and a check payable to the Department of Regulation and Licensing in the amount of \$5.28. The latest edition is dated April, 1999.

Change of Name or Address?

Please photocopy the mailing label of this digest, make changes in name or address, and return it to the Department. Confirmation of changes is not automatically provided.

SECTION 440.11, STATS, ALLOWS FOR A \$50 PENALTY TO BE IMPOSED WHEN CHANGES ARE NOT REPORTED WITHIN 30 DAYS.

Subscription Service

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